

LOCAL AGENCY PROJECT ADVERTISING CHECKLIST

Project: _____
DIST-----CO-----RTE-----PM-----Agency

Federal Project # _____

Location: _____

Limits: _____

	YES	NO	NOT APPLICABLE
PS&E Review	[]	[]	[]
Are the following complete?			
Mitigation commitments incorporated	[]	[]	[]
Right of Way Certification	[]	[]	[]
Design	[]	[]	[]
Traffic (Electrical/Signing/Striping)	[]	[]	[]
Materials	[]	[]	[]
Landscaping	[]	[]	[]
Hydraulics	[]	[]	[]
Permits	[]	[]	[]
Bridge Plans	[]	[]	[]
Are all encroachments permits obtained?	[]	[]	[]
Are design exceptions approved?	[]	[]	[]
Is material testing and sampling arranged?	[]	[]	[]
DBE Contract Goal Included?	[]	[]	[]
Is there force account work for this project?	[]	[]	[]
Is agency furnished material approved?	[]	[]	[]
Are the federal funds for construction authorized?	[]	[]	[]
Has a fund allocation been approved by the California Transportation Commission (if required)?	[]	[]	[]
Have a complete set of Plans and Special Provisions been sent to the Caltrans District Local Assistance Engineer (two copies if structures (bridges) are involved)?	[]	[]	[]
How long is the advertisement period? _____			

Reviewed by: _____
 (Name of Local Agency Representative)
Title: _____
Date: _____

Distribution: Local Agency Project File