

Memorandum

*Serious drought.
Help Save Water!*

To: DEPUTY DISTRICT DIRECTORS, Construction
DEPUTY DIVISION CHIEF, Structure Construction
CONSTRUCTION MANAGERS
SENIOR CONSTRUCTION ENGINEERS
RESIDENT ENGINEERS

Date: August 25, 2014

File: Division of Construction
CPD 14-7

From: MARK LEJA, Chief
Division of Construction



Subject: Modification and Reduction of Construction Projects Stormwater Monitoring and Inspection Forms

On September 2, 2009, the California State Water Resources Control Board (State Water Board) adopted a new National Pollutant Discharge Elimination System General Permit for Storm Water Discharges Associated with Construction and Land Disturbance Activities (Construction General Permit). The Construction General Permit represented a significant shift in the State Water Board's approach to regulating new construction sites, imposing new duties and fixed standards on project developers.

To remain compliant with the terms of the Construction General Permit and be more efficient, the Division of Construction modified the construction stormwater monitoring and inspection forms and developed additional forms to document all the required monitoring and inspection activities. These forms have been used to document compliance since the Construction General Permit went into effect on July 1, 2010.

The purpose of this directive is to announce that modifications have been made to the forms in use since the Construction General Permit went into effect. The table below shows the status of the construction stormwater forms. Form status is in the third column under the "Action Taken" heading, where forms are classified as retained, revised, eliminated, retained optional, or revised optional. Form titles are mostly unchanged. The underlined titles (shown in red) are new titles or additions to old titles. Titles in parentheses are old titles that will no longer be used. The number of forms is reduced from 40 to 21, with only 16 required to administer stormwater requirements on projects.

Instructions for completing the forms are in the General Instruction section of each form and in more detail in the latest edition of *Construction Site Monitoring Program Guidance Manual* (CTSW-RT-11-255.20.1).

Districts should use the revised forms on all projects advertised after August 25, 2014 but have the discretion of applying them to ongoing projects. All original (unmodified) forms are posted on the Forms Used For Stormwater Inspection page under UNMODIFIED STORMWATER INSPECTION FORMS at: <http://www.dot.ca.gov/hq/construc/stormwater/inspection.html>.

Status of Stormwater Monitoring and Inspection Forms

Form Number	Form Name	Action Taken
CEM-2001	National Pollution Discharge Elimination System Annual Certification	Eliminated
CEM-2002	Notification of Construction	Eliminated
CEM-2004	Notification of Construction (Desert Areas)	Eliminated
CEM-2005	Notification of Rainfall Erosivity Waiver	Eliminated
CEM-2006	Legally Responsible Person Authorization of Approved Signatory - Optional	Retained Optional
CEM-2006T	Legally Responsible Person Authorization of Approved Signatory - Lake Tahoe Hydrologic Unit - Optional	Retained Optional
CEM-2008	SWPPP/WPCP Amendment Certification and Acceptance	Retained
CEM-2009	SWPPP/WPCP Amendments Log	Retained
CEM-2023	Stormwater Training Record	Revised
CEM-2024	Stormwater Training Log - Optional	Retained Optional
CEM-2030	Stormwater Site Inspection Report	Revised
CEM-2031	Daily Stormwater Site Inspection Report	Eliminated
CEM-2034	Monthly Stormwater Best Management Practices & Materials Inventory Report - Optional (Stormwater Best Management Practices Status Report)	Revised Optional
CEM-2035	Stormwater Corrective Actions Summary (Stormwater Site Inspection Report Corrective Actions Summary)	Revised
CEM-2040	Weather Forecast Log	Eliminated
CEM-2041	Weather Monitoring Log	Eliminated
CEM-2045	Rain Event Action Plan (Rain Event Action Plan—Highway Construction Phase)	Revised
CEM-2045T	Rain Event Action Plan- Lake Tahoe Hydrologic Unit (Rain Event Action Plan—Highway Construction Phase - Lake Tahoe Hydrologic Unit)	Revised
CEM-2046	Rain Event Action Plan—Plant Establishment Phase	Eliminated
CEM-2047	Rain Event Action Plan—Inactive Project	Eliminated
CEM-2048	Storm Event Sampling and Analysis Plan	Eliminated
CEM-2049	Qualifying Rain Event Sampling and Analysis Plan	Eliminated
CEM-2049T	Qualifying Rain Event Sampling and Analysis Plan - Lake Tahoe Hydrologic Unit	Eliminated
CEM-2050	Sample Information, Identification, and Chain-of-Custody Record	Eliminated
CEM-2051	Stormwater Sampling and Analysis Log - Optional	Revised Optional
CEM-2052	Stormwater Sample Field Test Report	Revised
CEM-2054	Stormwater Sample Laboratory Test Report	Eliminated
CEM-2055	Stormwater Equipment Maintenance Log	Eliminated
CEM-2056	Stormwater Turbidity Meter Calibration Record	Eliminated
CEM-2057	Stormwater pH Meter Calibration Record	Eliminated
CEM-2058	Stormwater Meter Calibration Record - Specialty Meters	Revised
CEM-2061	Notice of Discharge Report	Revised
CEM-2062	Numeric Action Level Exceedance Report/ Receiving Water Monitoring Trigger Report	Revised

Status of Stormwater Monitoring and Inspection Forms (Continued)

Form Number	Form Name	Action Taken
CEM-2062T	Numeric Action Level Exceedance Report - Lake Tahoe Hydrologic Unit	Revised
CEM-2063	Numeric Effluent Limitation Violation Report - ATS Discharges	Revised
CEM-2063T	Numeric Effluent Limitation Violation Report - Lake Tahoe Hydrologic Unit	Revised
CEM-2065	Notice of Discharge Log Instructions	Eliminated
CEM-2070	SWPPP/WPCP Annual Certification of Compliance	Revised
CEM-2075	Project Stormwater Annual Report	Revised
CEM-2090	Notice of Completion of Construction	Eliminated

Using these forms should streamline documentation of contractor inspection and monitoring required for compliance with the Construction General Permit, the Caltrans National Pollutant Discharge Elimination System Permit, and contract specifications. It is not anticipated that using the forms will affect contractor operations or result in a significant cost savings to either Caltrans or the contractor; therefore, a change order is not required to start using the revised forms in ongoing projects.

For information regarding this directive, contact Hamid Hakim, Division of Construction, at hamid.hakim@dot.ca.gov or (916) 653-7289.