

## Memorandum

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: March 16-17, 2016

Reference No.: 2.8d.(2)  
Action Item

From: NORMA ORTEGA  
Chief Financial Officer

Prepared by: Rihui Zhang, Chief  
Division of Local Assistance

Subject: **POST FACT REQUEST TO EXTEND THE PERIOD OF PROJECT DEVELOPMENT  
EXPENDITURES FOR LOCALLY-ADMINISTERED STIP PROJECTS, PER STIP  
GUIDELINES  
WAIVER 16-13**

### **RECOMMENDATION:**

The California Department of Transportation recommends the California Transportation Commission (Commission) consider an extension to the period of project development expenditure for the time period identified for the project on the attached document.

### **ISSUE:**

The attached list identifies the locally-administered Transportation Authority of Marin's Planning, Programming and Monitoring (PPNO 2127C) State Transportation Improvement Program (STIP) project totaling \$239,000. The Commission allocated the funds in Fiscal Year 2012-13 for the project development phase, as shown on the attachment. The attachment shows the details of the project and the explanation for the delay.

### **BACKGROUND:**

Current STIP Guidelines, Resolution G-13-07, stipulate that funds allocated for local project development or right of way costs must be expended by the end of the second fiscal year following the fiscal year in which the funds were allocated. The Commission may approve a waiver to the timely use of funds deadline one time only for up to 20 months in accordance with Section 14529.8 of the Government Code.

Attachment

**Time Extension/Waiver – Project Development Expenditure Deadline  
Local Streets and Roads Projects**

<b>Project #</b>	<b>Applicant County PPNO Project Description Reason for Project Delay</b>	<b>Phase Allocation Amount Balance Remaining</b>	<b>Allocation Date Allocation Resolution Number Number of Months Requested Extended Deadline CT Recommendation</b>
1	Transportation Authority of Marin Marin County PPNO: 04-2127C Planning, Programming and Monitoring	Construction Allocated: \$239,000 Balance: \$55,474.63	06/27/2012 FP-11-75 12 Months 06/30/2016 Neutral
<p>The Transportation Authority of Marin (TAM) is requesting a 12-month extension to the period of construction (CON) phase of the Planning, Programming and Monitoring (PPM) project. TAM has experienced an unforeseen delay due to an abbreviated expenditures period.</p> <p>TAM received their CON (PPM) allocation funds in June 2012. Sponsors have three years to expend their PPM funds. For PPM funds allocated in Fiscal Year 2012-13, TAM only had two years to expend due to the State Budget not being approved at the time of allocation. TAM responded to the needs of the region by using PPM funds to participate in studies and outreach to explore options that eventually lead to fully funded projects. However, TAM has not fully expended their PPM funds. TAM is requesting a 12-month extension from June 30, 2015 to June 30, 2016 to allow for the full expenditure of the PPM funds.</p>			