

# Memorandum

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: June 29–30, 2016

Reference No.: 2.8b.(2)  
Action Item

From: NORMA ORTEGA  
Chief Financial Officer

Prepared by: Gary Cathey, Chief  
Division of Aeronautics

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR STATE  
ADMINISTERED PROJECTS IN THE AERONAUTICS PROGRAM, PER AERONAUTICS  
GUIDELINES  
WAIVER 16-27**

## **RECOMMENDATION:**

The California Department of Transportation recommends the California Transportation Commission (Commission), extend the period of contract award for the Aeronautic Acquisition and Development (A&D) projects listed on the attached document for the time period shown.

## **ISSUE:**

The Commission allocated \$614,000 for the construction of two A&D projects identified on the attachment. The responsible agencies have been unable to award the contracts within 12 months of allocation. The attachment describes the details of the projects and the explanations for the delays. The respective agencies request extensions, and the planning agencies concur.

## **BACKGROUND:**

Current Aeronautics Guidelines, adopted under Resolution G-14-03, stipulate that the agency implementing a project may request a time extension if the project will not be awarded within 12 months of the allocation. The Commission may approve waivers to the timely use of funds deadline one time only for up to 20 months in accordance with California Government Code section 14529.8.

Attachment

Time Extension/Waiver – Project Contract Award Deadline  
 Acquisition and Development Program

Project B	Applicant County	Extension Amount	Allocation Date Resolution Number
	Project Planning Number	Construction Only	Number of Months Requested
	Project Description		Extended Deadline
	Reason for Project Delay		Caltrans Recommendation
1	Andy McBeth Airport Del Norte County DN-3-14-1 Andy McBeth Airport Obstruction Removal (Trees) Project	\$135,000	6/25/2015 FDOA-2014-09 3 Months 9/25/2016 Support
<p>The County of Del Norte (County) is requesting a three-month extension to the period of contract award for the construction phase of the Andy McBeth Airport – Obstruction Removal (Trees) Project. The County experienced an unexpected delay in awarding the project.</p> <p>The County received the allocation in June 2015. The reason for delay pertains to the time needed for the California Environmental Quality Act requirements and requisite Notice of Exemption (NOE) for this work. An application for an NOE was filed but had to be reviewed by the Del Norte County Environmental Review Committee. The environmental process has been completed, and the County is requesting an extension in order to complete the bid process to award a construction contract.</p> <p>The County will not be able to award the project until at least July 2016. Therefore, the County requests an extension of three months to September 25, 2016, to ensure the County can award within the extended time limit.</p>			
2	Chiriaco Summit Airport Riverside County RIV-4-14-1 Chiriaco Summit Airport Runway Paving and Grading Project	\$479,000	6/25/2015 FDOA-2014-09 3 Months 9/25/2016 Support
<p>The County of Riverside (County) is requesting a three-month extension to the period of contract award for the construction phase of the Chiriaco Summit Airport–Runway Paving and Grading project. The County experienced an unexpected delay in awarding the project.</p> <p>The County received the allocation in June 2015. The County is faced with a slight delay, because the project estimate was greater than the allocation and the additional funding had to be secured. This delayed the delivery of Plans, Specifications and Estimate (PS&amp;E). The PS&amp;E has been completed and approved, and the County is now ready to proceed to bid to award a construction contract. Although the County is expecting to award a contract by June 21, 2016, which is within the 12-month allocation window, the County would like an extension in the event of an unforeseen delay in the award process.</p> <p>The County requests an extension of three months, to September 25, 2016, to ensure the County can award within the extended time limit.</p>			